

## Trumbull Community Action Program Employment Posting

<b>Job Title:</b>	Substitute Teacher	<b>Job Category:</b>	Part-Time
<b>Department/Group:</b>	Trumbull Community Action Program	<b>Supervision:</b>	Center Supervisor
<b>Location:</b>	1230 Palmyra Rd. SW Warren, Ohio	<b>Travel Required:</b>	Some
<b>Level/Salary Range:</b>	Based on Degree	<b>Position Type:</b>	Part-Time
<b>Work Schedule:</b>	Varies	<b>Date Posted:</b>	December 5, 2018
<b>Will Train Applicant(s):</b>	Yes	<b>Posting Expires:</b>	December 12, 2018
<b>Applications Accepted By:</b>			
<b>CONTACT:</b> <a href="tel:330-393-2507">330-393-2507 ext. 250 for an interview date and time</a>			
Subject Line: Early Childhood Teacher			
<b>Job Description</b>			
<p><b>ROLE AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Knowledge of developmentally appropriate practices for preschoolers</li> <li>• Provide lesson plans</li> <li>• Knowledge of computers</li> <li>• Responsible for observation and documentation of children’s progress</li> <li>• Developing compassionate partnerships with families</li> </ul> <p><b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>• Associate Degree required, Bachelor’s Degree preferred</li> <li>• Familiar with Microsoft Office Programs</li> <li>• Good attendance</li> <li>• Lift up to 50lbs</li> </ul> <p><b>PREFERRED SKILLS</b></p> <p>Experience working with young children, basic computer skills, ability to multitask, good attendance</p> <p><b>ADDITIONAL NOTES</b></p> <p>Please bring resume with you to the interview.</p>			